



Parent/Guardian Volunteer Sign-up Form

Rowing Season: August 2008 to June 2009 _____
Rower's Name

Parent/Guardian Name: _____

I would like to meet my volunteer obligations for Power Ten by signing up for the following committees: (select 1- 3 committees below by placing an X in the column marked Yes.)

YES	Committee	Responsibilities
	New Family Welcome Committee	Connect with each new rower's family and welcome them to Power Ten. Serve as a point of contact as the rower and family get acquainted with Power Ten. Must be a returning Power Ten parent
	Volunteer Coordinator	Organizes the volunteer signup at the beginning of the season. Assists other committee chairs in finding volunteers.
	Fundraising	Coordinates all fundraising activities to help rowers make their required \$300 per year in raised funds. Assists individual event fundraising managers as needed
	Sponsorship Programs	Develops and manages program to solicit sponsors for Power Ten. Works with Fundraising and Event chairs to coordinate sponsorship contact.
	Fundraising Events	Manage specific Power Ten fundraising events such as: 1. Election Precinct Staffing 2. Power Ten Program/Yearbook 3. Erg-a-thon 4. Arts Festival Parking fundraiser 5. Amway Arena events Others as determined by Fundraising Chair
	Athletics	Assists the VPs of Athletics with developing or reviewing athletic policies and rules for Power Ten
	Recruiting	Coordinates Power Ten outreach to area schools to recruit rowers. Assists individual parents/rowers as needed in direct recruitment of new rowers.
	Power Ten Sunrise Sprints Regatta	Organizes and directs all aspects of this regatta, which Power Ten hosts in December. Appoints various committee chairs to assist. All Power Ten parents will have some role in this regatta. Specific assignments will be communicated in September.
	Pre-race Dinner Coordinator	Coordinates pre-regatta dinners, working with Host parent or Host location on logistics and equipment needs
	Regatta Food Committee	Coordinates meals at regattas, including breakfast, lunch and snacks. Coordinates cooler assignments. Assigns or purchases food and paper goods from P10 funds. Works with Food Trailer Manager to ensure needed food and equipment are available for meals at both home and away regattas.
	Away Regatta - Logistics	Arranges logistics for away regattas including any needed hotel reservations, bus transportation and group meals or activities for rowers



YES	Committee	Responsibilities
		and coaches. Also arranges for block of rooms for parents to reserve under their own credit cards. Coordinates directions to/from the regatta site and any other locations during the regatta such as restaurants. This role can be done in advance and does not require regatta attendance
	Away Regatta – Onsite Activities	Coordinates chaperones for away regattas in advance and during the regatta. Makes sure rowers, parents and coaches know what the schedule is each day. Resolves any issues that come up during away regattas involving chaperones, transportation, meals, rooms, etc. This role requires onsite attendance at the regatta
	Away Regatta - Transportation Coordinator	Coordinates rower transportation (no rower may drive to away regattas) and carpooling for parents. If Logistics Coordinator obtains a bus, Transportation Coordinator coordinates rower and chaperone assignments on the bus.
	Away Regatta – Boat/Equipment Trailer Drivers	Organizes the transportation of Power Ten boat and food trailers to away regattas. Depending on regatta location, may need to leave on Thursday/Friday since boats need to be transported earlier than rowers. Boat trailer requires two drivers.
	Equipment Trailer Manager	Makes sure the equipment/food trailer is cleaned, stocked and ready to go to away regattas. Works with Food Coordinator to make sure away meals are supported from the food trailer or some subset of its equipment. Requires availability to go to Lake Fairview boathouse before/after regattas.
	Tent Manager	Ensures that the Power Ten tents are maintained and ready for use at away regattas. Coordinates parents to assist with tent setup and takedown at regattas and other Power Ten events.
	Merchandise Manager	Coordinates all aspects of Power Ten merchandise sales, including design, ordering, delivery and sales of team jackets, shirts, sweats, stickers, magnets, hats, bags, etc. Responsible for coordinating staffing of any Merchandise tent at regattas.
	Webmaster	Responsible for upkeep and maintenance of team website. Will work closely with coaches and Board to keep website up-to-date.
	Photo Manager	Provides central coordination for Power Ten photos taken by parents and rowers to allow rapid access to photos for P10 website, newsletters, recruiting activities and special events.
	Equipment and Safety Manager	Ensures all equipment is maintained so it is safe for rowers and coaches. Coordinates safety aspects of Power Ten events and activities
	Administrative Compliance	Organizes required rower/parent documentation. Keeps Power Ten in compliance with regatta rules by compiling and sending rower waivers for regattas. This role can be done remotely.
	Power Ten Handbook	Updates and disseminates the Power Ten handbook at the beginning of each season. This work is done before the season starts.
	Power Ten Historian	Compiles and maintains historical information, awards and artifacts on Power Ten.
	Awards Banquet	Organizes the Awards Banquet held at the end of the Power Ten season in May



Parents make Power Ten work for our rowers. Thank you for volunteering. Please return this form to Matt Gorden, Power Ten President, either in person, mailing to the Power Ten mailbox or in an email to mgorden@cfl.rr.com. Your information will be forwarded to the Committee Chair.

Power Ten Rowing Club
PO Box 608281 - 0821
Orlando, FL 32860
www.powertenrowing.org

Received by Power Ten:

Date